



# Infinity Self-development Library

## Course List – Managing your Business

### Change Management

- Managing Change
- An 8 Step Guide to Managing Change Successfully
- An Introduction to Agile Working
- Assess Your Organisation - Weisbord's Six Box Model
- Communicate More Effectively with the Communication Cycle
- Eliminate Wasted Work - Process Mapping
- Force Field Analysis - Understanding Change
- Make Change Less Painful - Understand What People are Feeling
- Melting the Ice Cube - Lewin's Framework for Change
- Motivate for a Happy Workforce
- Understanding Power - The Five Forces

### Project Management

- Introduction to project management

### Strategy & Risk

- Introduction to Commercial Awareness
- Key Skills for Entrepreneurs
- 10 Ways to Save Your Business Money
- An Introduction to Agile Working
- An Overview of the Risk Management Process
- Assess Your Organisation - Weisbord's Six Box Model
- Be More Efficient with the 5S System
- Business Strategy? SWOT you need
- Dealing with business risk
- Delight Customers With the Kotler Model
- Focus Your Strategy with the 3C Model
- Get Efficient With Kanban
- Horizon Scanning
- Maximise Future Profits - The Boston Matrix
- Prioritising Risk - The Risk Impact/Probability Matrix
- The Fundamentals of Digital Marketing
- Understand Your Organisation - The McKinsey Framework
- What is PESTLE for business?
- What is Your Plan B? The Four Stages of Contingency Planning

